

Derry Cooperative School District
Google Apps for Education Student Permission Form

Dear Parents/Guardians:

The Derry Cooperative School District now utilizes *Google Apps for Education* for students, teachers and administrative staff. *Google Apps for Education* is a free service that provides a controlled environment for electronic communication, document storage, and the use of productivity tools all online and accessible from home, school, and anywhere with Internet access. **All students participating in Google Apps for Education must have parent/guardian permission.**

Philosophy

The Derry Cooperative School District encourages the use of student Google Apps accounts as an effective and efficient way to improve communication between students and teachers. The primary purpose of student Google Apps is to support teaching and learning.

Google Apps Accounts

All students Grades 1-8 are assigned an @sau10.org student Google Apps account. The email feature on all student Google Apps accounts has been restricted to only allow students to send/receive to other @sau10.org accounts. (Exceptions may be granted on a limited basis for teacher-directed student participation in online educational services.)

The naming convention for student Google Apps accounts is:

4-digit-year-of-8th-grade-graduation+first-initial+first-6-characters-last-name+@sau10.org.

For example, the Google Apps account for a student named John Anderson graduating in 2024 would be: 2024janders@sau10.org

Guidelines for the responsible use of *Google Apps for Education* by students:

- 1. Prohibited Conduct.** Please refer to the district's *Acceptable Use - Student* policy (<http://www.sau10.org/school-board/policies/section-j/JICL.pdf>)
- 2. Access Restriction.** Access to and use of Google Apps is considered a privilege. The Derry Cooperative School District maintains the right to immediately withdraw the access and use of Google Apps when there is reason to believe that violations of law or district policies have occurred. In such cases, the alleged violation will be referred to the building principal for further investigation.
- 3. Security.** Derry Cooperative School District cannot and does not guarantee the security of electronic files used in *Google Apps for Education*. Although Google does have strong content filters in place, the district cannot ensure that users will not be exposed to unsolicited, non-educational information.

4. Privacy. The general right of privacy will be extended to the extent possible in the online environment of the *Google Apps for Education* domain. The Derry Cooperative School District and all electronic users should treat electronically stored information in individuals' files as confidential and private. Users of Google Apps accounts are strictly prohibited from accessing files and information other than their own. The District reserves the right to access the @sau10.org *Google Apps for Education* systems when there is reasonable suspicion that unacceptable use has occurred.

Questions

If you have any questions or concerns about this *Google Apps for Education* Student Permission Form, please contact Raymond Larose, District IT Director, at 603-432-1224 or via email at rlarose@sau10.org.

Signatures

I have read and understood this *Google Apps for Education* Student Permission Form. I will comply with the guidelines and understand that failure to do so might result in disciplinary action.

(Student Printed Name)

(Student Signature)

(Date)

I have read and discussed this *Google Apps for Education* Student Permission Form with my child and give permission for my child to be assigned a Google Apps in Education account at sau10.org.

(Parent Printed Name)

(Parent Signature)

(Date)