

Derry Cooperative School District

Food Service Collection Procedures

Effective August 27, 2014



- * **EFFECTIVE TUESDAY, August 27, 2014**, Students with **negative** account balances of **\$5 or more**, (this includes students receiving “reduced” prices) will **not be allowed** to charge breakfast, lunch, snacks, or milk. Those students will be offered an alternative meal of a cheese sandwich & fruit. The student’s account will be charged \$1 for the alternative meal.
- * Each student has a personalized meal account on the District’s computerized meal credit system. This account summary will be sent home to students in grades K-5 no less than bi-weekly, and may be viewed on MySchoolBucks.com. Parents of students in grades 6-8 may request a written summary and the account may also be viewed on MySchoolBucks.com. Calls will be made to parents of students whose accounts have a negative balance of \$10 or more and letters may be sent home as well for those accounts where there has been no response to other notifications. Parents whose student does not have funds on their account and are not bringing a lunch to school for several days, may be referred to the District’s social worker for assistance.
- * Parents are encouraged to fill out an application for free or reduced meals. Applications are available in all school offices. Reduced priced charges are \$.30 for breakfast and \$.40 for lunch.
- * Parents of students not qualified for a free meal are expected to see that there are adequate funds in their child’s account. Parents are encouraged to pay in advance either weekly or monthly.
- * Parents are responsible for paying for any meal, snack, or milk served to their child before approval of a free or reduced application is awarded.
- * Students desiring ala carte items, extra milk, or a second meal must pay cash or have a positive balance on their account.
- * Payments can be made by check, cash or online at MySchoolBucks.com. (see additional information below) When paying by check or sending in cash, please put in an envelope with student’s name and ID number.
- * Checks returned due to insufficient funds (NSF) will be charged \$20 plus the value of the check. If a second NSF check is received, check writing privileges may be revoked.
- * Funds can be transferred from one student’s account to a sibling’s account by contacting Susan Boroskas @432-1231 or sboroskas@sau10.org.
- * Students who move out of the district or graduate that have funds remaining in their account can contact Susan Boroskas @432-1231 or sboroskas@sau10.org.

MySchoolBucks.com

- * Register at MySchoolBucks.com to have access to your child’s meal account. Enrollment is simple and can be completed online. For assistance, do not hesitate to call the toll-free Customer Support Center at 1-855-832-5226.
- . MySchoolBucks.com allows you access to your child’s account balance and a 7-day history of your child’s meal selections. There is no cost to view this information at any time.
- * Parents may add funds to their student’s account through MySchoolBucks.com by credit or debit

card. Visa, Mastercard, and Discover are accepted. There is a \$1.95 fee per transaction.